

## **Fellow Chapter Members!**

**Please join us for our May 2018 NIGP Copper Chapter Meeting.**

**WHEN:** **Tuesday, May 22, 2018, 11 a.m. - 12:30 p.m.** (11:00 a.m. to 12:00 p.m. - Professional Development educational presentation; 12:00 p.m. to 12:30 p.m. - general meeting.)

**WHERE:** Pima County Main Library (Downtown Tucson) - Lower Level Conference Room, 101 N. Stone Avenue, Tucson, AZ 85701.

**PARKING:** Is available at either the Main Library Garage or at the Public Works Garage. The Library garage will be on your left as you head West on Alameda from Stone. The Public Works garage will be on your right as you head West on Alameda from Stone (The PW garage entrance is just past the entrance to the Library garage). Parking validation is not available for either garage.

### **PROFESSIONAL PROGRAM:**

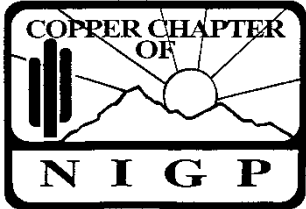
**Logistics and Supply Chain Management Degree Program - Christopher P. Theriot, M.Ed.**

**LUNCH:** Please join us for lunch! **Lunch will be catered by Roman Imports. Lunch will be your choice of sandwich and will include a bag of chips and a chocolate chip cookie. If you plan to participate in this \$5 lunch, Please RSVP to Matt Sage at [Matthew.Sage@pima.gov](mailto:Matthew.Sage@pima.gov) by Friday, May 18, 2018 with the attached form.** So that we don't jeopardize the educational points available for our educational sessions, lunches must be eaten during the general meeting and not during the educational presentation.

**SEE YOU ON May 22!**

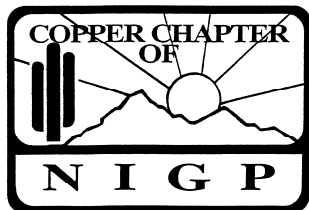
*Jenn Myers*

Senior Contract Officer  
Department of Procurement  
255 W Alameda, 6th Floor  
Tucson, AZ 85726  
520-837-4137  
520-791-4735 Fax



## **NIGP COPPER CHAPTER MAY 22, 2018 Agenda**

1. **Call meeting to order:** Lloyd Windle, President.
2. **Self-Introductions of Members/Visitors**
3. **Professional Development:**
  - Logistics and Supply Chain Management Degree Program - Christopher P. Theriot, M.Ed.**
4. **Consent Agenda:**
  - a. **April Meeting Minutes** - Prepared/Presented by Jenn Myers, Secretary
  - b. **Budget/Expense Report** - Prepared/Presented by Matthew Sage, Treasurer
5. **New Business:**
  - **Mentorship Program**
  - **National Volunteering**
6. **Continuing Business:**
  - **Upcoming Seminars** - Education Committee - Nathan Daou
  - **Updates**
    - National Updates
    - Updates by other committees
      - RVTS
      - Book Drive
  - **Professional Development TBD**
  - **Items to add to Copper Chapter Calendar** - email to Jenn Myers ([jenn.myers@tucsonas.gov](mailto:jenn.myers@tucsonas.gov))
7. **Announcements:**
8. **Next Meeting: August 28, 2018**  
**Location: Main Library**



## NIGP COPPER CHAPTER APRIL 24, 2018 Minutes

1. Meeting called to order by Lloyd Windle, Chapter President.
2. Member/Guest Self-Introductions
3. Professional Development Presentation: Records Retention – Dr. Ted Hale
4. Consent Agenda – Accepted
  - a. March Minutes – prepared by Jenn Myers, Secretary
  - b. Treasurer/Budget Report – prepared by Matt Sage, Treasurer
    - Activities budget, expand for different activities
    - bumped up scholarships about \$5500 remaining
    - happy hour - kudos to the special events committee
    - kudos to lunch committee
    - kudos to scholarship committee for lots of reviews

### New Business

5. Book Drive – turn in books to donate to Make Way for Books

### Continuing Business

6. Continuing Business – Education Committee – Nathan Daou: May 14<sup>th</sup> in Phoenix Effective Contract Mgmt; May 21<sup>st</sup> – Intro to Public Procurement
  - National Updates – Forum Registration, Hotel booked looking for more options, scholarship apps announced; Copper Chapter is already booked.
  - Updates by other committees
    - Fundraising committee – will have a date and location for RVTS by next meeting. Still looking for volunteers for sub committees.
    - Events Committee – questionnaire please return to Meagan Lynch
    - Membership committee – mentorship kickoff, support to our new members, formal request for mentors – email to come; the board is looking at having a boot camp, working on the agenda, email to come.
7. Professional Development May 22, 2018 – Logistics and Supply Chain Management Degree Program – Christopher Theriot, M.Ed.

### Announcements

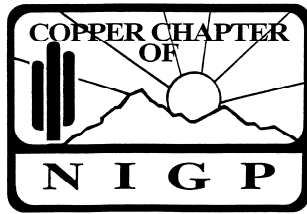
None

Info for the agenda or calendar – email to Jenn Myers – [jenn.myers@tucsonaz.gov](mailto:jenn.myers@tucsonaz.gov)

Next Meeting – May 22; Location: Main Library.







Meeting Adjourned – Lloyd Windle

Minutes prepared and submitted for approval on May 22, 2018 by Jenn Myers, Copper Chapter Secretary.



# NIGP COPPER CHAPTER 2018 Calendar

Meetings occur the 4<sup>th</sup> Tuesday of every month, unless otherwise noted

<p><b>JANUARY</b> (23<sup>rd</sup>)</p> <p>“SPO – Procurement 501 – Understanding and Applying the 80/20 Pareto Rule Presented by Mark Kinsey and Susan Rose – Marana Unified School District Happy New Year!!</p> <p>Lunch – Eegees</p>	<p><b>FEBRUARY</b> (27<sup>th</sup>)</p> <p>Professional Development – Developing Specifications – Denise Waldo and Meagan Lynch</p> <p>Lunch – Jimmy John’s</p> <p>February 22-24 - NIGP Leadership Symposium — Herndon, Virginia</p>	<p><b>MARCH</b> (27<sup>th</sup>)</p> <p><b>National Procurement Month!</b></p> <p>Leadership Development Symposium Recap – Lloyd Windle, Norma Camacho, Victoria Cortinas</p> <p>Lunch – El Sur Asadero</p>
<p><b>APRIL</b> (24<sup>th</sup>)</p> <p>Professional Development – Records Retention – Dr. Ted Hale</p> <p>Lunch – Dickman’s Deli</p>	<p><b>MAY</b> (22<sup>nd</sup>)</p> <p>Logistics and Supply Chain Management Degree Program – Christopher P. Theriot, M.Ed.</p> <p>Lunch – Roma Imports</p>	<p><b>JUNE</b> Summer Break!</p>  <p>No meeting!</p>
<p><b>JULY</b> The summer break continues!</p>  <p>No meeting!</p>	<p><b>AUGUST</b> (28<sup>th</sup>)</p> <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p> <p>August 19-22 NIGP National Forum – Nashville, TN</p>	<p><b>SEPTEMBER</b> (25<sup>th</sup>)</p> <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p>
<p><b>OCTOBER</b> (23<sup>rd</sup>)</p>  <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p>	<p><b>NOVEMBER</b> (27<sup>th</sup>)</p>  <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p> <p>Copper Chapter Board Elections</p>	<p><b>DECEMBER</b></p>  <p>No Meeting. Happy Holidays!</p>  <p>Annual Holiday Party</p>

## Budget vs Expense Report as of May 8, 2018

### Adopted Budget 2018

#### REVENUE

Donations	\$ -
Dues	\$ 3,000.00
Misc/Lunch Income	\$ 675.00
Reverse Trade Show	\$ 19,000.00
Seminars	\$ 1,000.00
Savings Transfer	\$ 18,675.00

Total Income \$ 42,350.00

#### EXPENSES

Assessment	\$ 275.00
Awards	\$ 400.00
Donations	\$ 150.00
Forum	\$ 4,250.00
NIGP Symposium	\$ 1,200.00
Holiday Party (net)	\$ 500.00
Membership Supplies	\$ 275.00
Misc Expenses	\$ 50.00
Speaker Awards	\$ 100.00
Reverse Trade Show (gross)	\$ 7,000.00
Scholarships	\$ 25,000.00
Seminars/Webinars	\$ 1,000.00
Website	\$ 150.00
Student Scholarship	\$ 500.00
Lunch Fees	\$ 1,500.00

Total Expenses \$ 42,350.00

### YTD Budget Summary

#### REVENUE

Donations	\$ -
Dues	\$ 3,143.73
Misc/Lunch Income	\$ 305.00
Reverse Trade Show	\$ -
Seminars	\$ 631.00
Savings Transfer	\$ -

Total Income \$ 4,079.73

#### EXPENSES

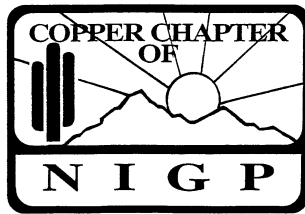
Assessment	\$ -
Awards	\$ 76.02
Donations	\$ -
Forum	\$ 1,186.51
NIGP Symposium	\$ 1,502.03
Holiday Party (net)	\$ -
Membership Supplies	\$ -
Misc Expenses	\$ 10.00
Speaker Awards	\$ -
Reverse Trade Show (gross)	\$ -
Scholarships	\$ 19,123.38
Seminars/Webinars	\$ 198.25
Website	\$ -
Student Scholarship	\$ -
Lunch Fees	\$ 778.96

Total Expenses \$ 22,875.15

Net Income \$ (18,795.42)

Bank Balance \$ 41,816.20

5/8/2018



**TREASURER'S REPORT – Copper Chapter of NIGP**  
**March 27, 2018 through April 25, 2018**

**Beginning Balance** \$ **13,285.61**

**Deposits:**

4/6, Deposit, Membership Dues (Membership) \$ 200.00  
4/24, Deposit, April Lunch \$ 110.00

**Total Deposits** \$ **1,449.16**

**Expenses:**

Checks Paid

3/12, Check #1039, Norma Camacho, NIGP leadership Symposium \$ 68.25  
3/27, Check #1040, Jeffrey Whiting, Per Diem \$ 153.00  
3/27, Check #1041, Cynthia Thompson, CPPB Prep \$ 905.00  
3/27, Check #1042, Patty Bowers, March Lunch \$ 11.56  
3/27, Check #1043, Kelsey Braun-Shirley, March Lunch \$ 18.99

ATM & Debit Card Withdrawals

3/29, El Sur Restaurant, March Lunch \$ 304.08  
4/23, NIGP, NIGP Forum Registration \$ 5,076.00

**Total Expenses** \$ **6,748.73**

**Checking Ending Balance** \$

**Savings Balance** \$ **26,193.44\***

Submitted by:

*Matt Sage*

Matt Sage  
Copper Chapter of NIGP Treasurer

\*Savings balance includes an interest payment of \$1.07.