

Fellow Chapter Members!

Please join us for our April 2018 NIGP Copper Chapter Meeting.

WHEN: **Tuesday, April 24, 2018, 11 a.m. - 12:30 p.m.** (11:00 a.m. to 12:00 p.m. - Professional Development educational presentation; 12:00 p.m. to 12:30 p.m. - general meeting.)

WHERE: Pima County Main Library (Downtown Tucson) - Lower Level Conference Room, 101 N. Stone Avenue, Tucson, AZ 85701.

PARKING: Is available at either the Main Library Garage or at the Public Works Garage. The Library garage will be on your left as you head West on Alameda from Stone. The Public Works garage will be on your right as you head West on Alameda from Stone (The PW garage entrance is just past the entrance to the Library garage). Parking validation is not available for either garage.

PROFESSIONAL PROGRAM:

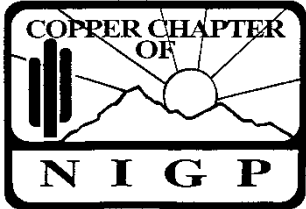
Records Retention - Dr. Ted Hale

LUNCH: Please join us for lunch! **Lunch will be catered by Dickman's Deli. Lunch will be your choice of sandwich and side and will include a bottle of water. If you plan to participate in this \$5 lunch, Please RSVP to Matt Sage at Matthew.Sage@pima.gov by Friday, April 20, 2018 with the attached form.** So that we don't jeopardize the educational points available for our educational sessions, lunches must be eaten during the general meeting and not during the educational presentation.

SEE YOU ON April 24!

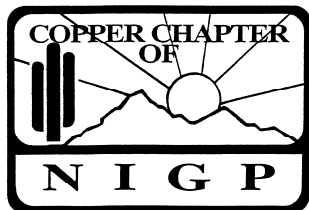
Jenn Myers

Senior Contract Officer
Department of Procurement
255 W Alameda, 6th Floor
Tucson, AZ 85726
520-837-4137
520-791-4735 Fax



NIGP COPPER CHAPTER APRIL 24 2018 Agenda

1. **Call meeting to order:** Lloyd Windle, President.
2. **Self-Introductions of Members/Visitors**
3. **Professional Development:**
 - Records Retention - Dr. Ted Hale**
4. **Consent Agenda:**
 - a. **March Meeting Minutes** - Prepared/Presented by Jenn Myers, Secretary
 - b. **Budget/Expense Report** - Prepared/Presented by Matthew Sage, Treasurer
5. **New Business:**
 - Book Drive
6. **Continuing Business:**
 - **Upcoming Seminars** - Education Committee - Nathan Daou
 - **Updates**
 - National Updates
 - Updates by other committees
 - **Professional Development May 22 - Logistics and Supply Chain Management Degree Program** - Christopher P. Theriot, M.Ed.
 - Items to add to Copper Chapter Calendar - email to Jenn Myers (jenn.myers@tucsonas.gov)
7. **Announcements:**
8. **Next Meeting: May 22, 2018**
Location: Main Library



NIGP COPPER CHAPTER MARCH 27, 2018 Minutes

1. Meeting called to order by Lloyd Windle, Chapter President. Induction of Vice President of Membership, Norma Camacho by Victoria Cortinas
2. Member/Guest Self-Introductions
New Members - Kimberly Ogden- City of Sierra Vista, James Johnson, Pima County, Jennifer Barnett- Pima Community College, Roseanne Bent- City of Tucson, Jenise Martin- City of Tucson, Andrew Klos – City of Tucson, Sharlinda Gunther – City of Tucson, Janice O'Leary – City of Tucson, Maritza Felix – City of Tucson, Tracy Gordon – City of Tucson, Nora Corral – City of Tucson, Traci Shepard – City of Tucson, Mike VanVleet – City of Tucson, Troy Rombough – City of Tucson, Pete Saxton – City of Tucson
3. Professional Development Presentation: Leadership Development Symposium Recap – Lloyd Windle, Norma Camacho, Victoria Cortinas
4. Consent Agenda – Accepted
 - a. February Minutes – prepared by Jenn Myers, Secretary
 - b. Treasurer/Budget Report – prepared by Matt Sage, Treasurer

New Business

5. SunTran – appreciation of staff
6. Scholarship fund – budget raised for the rest of the year

Continuing Business

7. - Procurement Month – TUSD – held an open house, City – had an ice cream and dessert party
- Upcoming Seminars – Education Committee – Nathan Daou
 - Certification Class offered by Capitol Chapter
 - May 21-23, Intro to Procurement Class
 - Construction class to be offered after June 30
- National Updates:
 - o Nominations for awards, chapter, early registration for Forum – April 30
- RVTS/Fundraising – Theme ideas send to Jenn, this is what allows for scholarships
- Special Events – recent event (Happy Hour) was successful, survey for idea on questionnaire,
- Membership Committee – Increased membership and membership materials
8. Professional Development April 24, 2018 – Records Retention, Dr. Ted Hale

Announcements

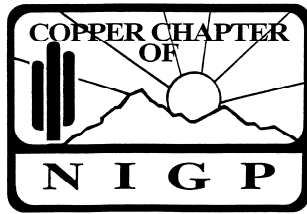
None

Info for the agenda or calendar – email to Jenn Myers – jenn.myers@tucsonaz.gov

Next Meeting – April 24, 2018; Location: Main Library.






Meeting Adjourned – Lloyd Windle

Minutes prepared and submitted for approval on April 24, 2018 by Jenn Myers, Copper Chapter Secretary.



NIGP COPPER CHAPTER 2018 Calendar

Meetings occur the 4th Tuesday of every month, unless otherwise noted

<p>JANUARY (23rd)</p> <p>“SPO – Procurement 501 – Understanding and Applying the 80/20 Pareto Rule Presented by Mark Kinsey and Susan Rose – Marana Unified School District Happy New Year!!</p> <p>Lunch – Eegees</p>	<p>FEBRUARY (27th)</p> <p>Professional Development – Developing Specifications – Denise Waldo and Meagan Lynch</p> <p>Lunch – Jimmy John’s</p> <p>February 22-24 - NIGP Leadership Symposium — Herndon, Virginia</p>	<p>MARCH (27th)</p> <p>National Procurement Month!</p> <p>Logistics and Supply Chain Management Degree Program – Christopher P. Theriot, M.Ed.</p> <p>Lunch – El Sur Asadero</p>
<p>APRIL (24th)</p> <p>Professional Development – Records Retention – Dr. Ted Hale</p> <p>Lunch – Dickman’s Deli</p>	<p>MAY (22nd)</p> <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p>	<p>JUNE Summer Break!</p>  <p>No meeting!</p>
<p>JULY The summer break continues!</p>  <p>No meeting!</p>	<p>AUGUST (28th)</p> <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p> <p>August 19-22 NIGP National Forum – Nashville, TN</p>	<p>SEPTEMBER (25th)</p> <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p>
<p>OCTOBER (23rd)</p>  <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p>	<p>NOVEMBER (27th)</p>  <p>Professional Development – TBD</p> <p>Lunch – Delicious Menu TBD</p> <p>Copper Chapter Board Elections</p>	<p>DECEMBER</p>  <p>No Meeting. Happy Holiday!</p> <p>Annual Holiday Party</p>

Budget vs Expense Report as of April 11, 2018

Adopted Budget 2018

REVENUE

Donations	\$ -
Dues	\$ 3,000.00
Misc/Lunch Income	\$ 675.00
Reverse Trade Show	\$ 19,000.00
Seminars	\$ 1,000.00
Savings Transfer	\$ 18,675.00

Total Income \$ 42,350.00

EXPENSES

Assessment	\$ 275.00
Awards	\$ 400.00
Donations	\$ 150.00
Forum	\$ 4,250.00
NIGP Symposium	\$ 1,200.00
Holiday Party (net)	\$ 500.00
Membership Supplies	\$ 275.00
Misc Expenses	\$ 50.00
Speaker Awards	\$ 100.00
Reverse Trade Show (gross)	\$ 7,000.00
Scholarships	\$ 25,000.00
Seminars/Webinars	\$ 1,000.00
Website	\$ 150.00
Student Scholarship	\$ 500.00
Lunch Fees	\$ 1,500.00

Total Expenses \$ 42,350.00

YTD Budget Summary

REVENUE

Donations	\$ -
Dues	\$ 2,943.73
Misc/Lunch Income	\$ 195.00
Reverse Trade Show	\$ -
Seminars	\$ 631.00
Savings Transfer	\$ -

Total Income \$ 3,769.73

EXPENSES

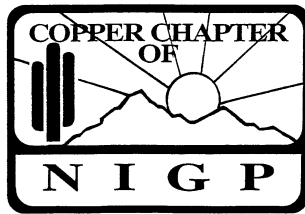
Assessment	\$ -
Awards	\$ 76.02
Donations	\$ -
Forum	\$ 340.51
NIGP Symposium	\$ 1,502.03
Holiday Party (net)	\$ -
Membership Supplies	\$ -
Misc Expenses	\$ 10.00
Speaker Awards	\$ -
Reverse Trade Show (gross)	\$ -
Scholarships	\$ 19,217.38
Seminars/Webinars	\$ 198.25
Website	\$ -
Student Scholarship	\$ -
Lunch Fees	\$ 778.96

Total Expenses \$ 22,123.15

Net Income \$ (18,353.42)

Bank Balance \$ 41,816.20

4/11/2018



TREASURER'S REPORT – Copper Chapter of NIGP
February 28, 2018 through March 26, 2018

Beginning Balance \$ **13,969.01**

Deposits:

3/2, Deposit, Membership Dues (Membership, Lunch, Seminar) \$ 946.00
3/5, Deposit, Paypal (Membership Dues) \$ 423.56
3/15, Deposit, Paypal (Membership Dues) \$ 79.60

Total Deposits \$ **1,449.16**

Expenses:

Checks Paid

1/30, Check #1037, Debbie Knutson, February Lunch \$ 320.67
2/16, Check #1038, Anthony Schiavone, CPPB Scholarship (2017) \$ 300.00

ATM & Debit Card Withdrawals

3/15, Southwest Airlines, Lloyd Windle, NIGP Forum \$ 340.51
2/21, Travelocity, Jeffery Whiting, Scholarship \$ 559.77
2/23, American Airlines, Jeffery Whiting, Scholarship \$ 240.00
2/23, Delta Air, Jeffery Whiting, Scholarship \$ 182.00
2/26, Sentinel Peak, Happy Hour \$ 189.61

Total Expenses \$ **2,132.56**

Checking Ending Balance \$ **13,285.61**

Savings Balance \$ **26,192.37***

Submitted by:

Matt Sage

Matt Sage
Copper Chapter of NIGP Treasurer

*Savings balance includes an interest payment of \$0.96.